

# John Smith

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## SUMMARY OF QUALIFICATION

Hardworking and reliable professional with a masters-level education to provide versatile management in operations, logistics, and high profile security operations. Recognized as visionary and creative thinker adept at conceptualizing, defining, and implementing assigned mission and strategies. Excellent ability to resolve security issues by utilizing strong problem solving and communication skills. Involved in security planning at the executive-level with senior-management teams as well as the successful implementation of security initiatives.

## PROFESSIONAL EXPERIENCE

### United States Air Force

#### Operations Officer

Springfield, IL

August 2009 – Present

- Manage security resources of 30 Special Air Mission aircraft and Air Force One, valued at nearly \$5B.
- Proven ability in steadily overseeing the operations of \$12M Presidential security system, which consists of 907 alarms points and 82 cameras to protect \$3.4B in Priority Level 2 aircraft and facilities.
- Develop training programs for subordinate personnel to ensure technical competency. Supervise and perform management and administrative duties related to personnel, systems operations, and logistics.
- Assist less experienced soldiers in the installation and maintenance of information-processing equipment.
- Highly competent in maintaining and servicing equipment and ensures work area safety measures.

### University of Illinois

#### Professor

Springfield, IL

September 2008 – Present

- Efficiently and effectively presents lessons so that students fully comprehend a wide variety of subjects.
- Implements innovative study methodologies to enhance student learning and evaluate student progress.
- Teaches security coursework on: homeland security, the police response to terrorism, police accountability, racial profiling, and the expanded participation of the community in ensuring public safety.

### United States Air Force

#### Antiterrorism/Force Protection Officer

Springfield, IL

April 2008 – July 2008

- Maintained and increased the base's force protection posture to guarantee the effective execution of the expeditionary wing's missions: air refueling, airlift, onward movement, and humanitarian assistance.
- Identified security and safety concerns and responded appropriately to any issues in a timely manner.
- Experienced in offering an outstanding level of personal protection provided to various high profile officials.
- Maintained expertise and educated subordinates in all aspects of physical and electronic security operations.
- Performed vehicle and building security assessments, and coordinated closely with local law enforcement.
- Adhered to policies and procedures for data and information sharing, as well as accountability practices.
- Implemented and monitored all antiterrorism measures for the installation, and provided specific direction and guidance as a key member of the Installation Control Center during emergency operations.

### United States Air Force

#### OIC, Logistics, and Readiness

Springfield, IL

November 2006 – April 2008

- Led personnel 150+ responsible for the redeploying 600 troops in support of Operation Iraqi Freedom.
- Established policies and procedures to enable the company to operate efficiently within defined business processes that are repeatable and bring about a disciplined approach to consistently conducting best practices.
- Managed annual \$200K budget for operations and \$1.5M for Antiterrorism Protection and Raven missions.
- Achieved a commendable rating on Army Resource Management inspection. Provided innovative ideas; contributed to the turn-in section's increased efficiency and greater customer satisfaction to supported units.
- Designed walk/run route, layout, and set up of event site. Obtained and set up stage and sound system.
- Obtained and set up tents, tables, chairs and signage for registration/accounting area, volunteer check-in, hospitality area, and first aid stations while securing top rated photographers and acting as emcee.
- Arranged timely delivery and pick up of all rented/donated items while securing waste management needs.

**United States Air Force  
Operations Officer**

**Springfield, IL  
July 2005 – October 2005**

- As an Officer, in charge of a 600 person operations flight in the Air Force's largest non-nuclear unit.
- Managed aircraft security plans for the Vice President of the U. S. and visiting Foreign Heads of State.
- Responsibilities included working with data and consistently handling material of a sensitive nature.
- Advised individuals and units on how to tactically deploy equipment while working in harsh conditions.
- Effectively trained and supervised military personnel on networking and satellite communication systems.
- Established operational goals, enforces standard company policies, conducts employee briefings, inspections, and operational readiness training, and coordinates logistical support whenever needed.

**United States Air Force  
Section Commander**

**Springfield, IL  
April 2004 – November 2004**

- Highly qualified to manage the overall squadron operations for 300 personnel providing security, law enforcement, and air base defense for 2,700 base residents and well over \$1.5B in airpower assets.
- Supervised Commander's Support staff; counseled airmen on personnel issues; provided force programs.
- Provided helpdesk support by engineering effective solutions to data and voice communication difficulties.
- Performed project management, prepared and maintained reports, records, and operational databases used.
- Supervised all performance reports, decorations, and military leave ensuring 100% unit compliance.

**United States Air Force  
Flight Commander**

**Springfield, IL  
November 2002 – April 2004**

- Demonstrated ability in leading a flight of 50 Security Force personnel, which consistently provided weapons system security and Law Enforcement for over 2,700 base occupants and workers.
- Conveyed and enforced management policies and practices. Supports logistical management systems.
- Performed multiple initial responses to accidents and emergencies; established and secured cordons.
- Possessed and applied a broad range of expertise of principles, practices, and procedures of particular function to the completion of difficult and complex assignments, ensuring that standards are followed.

**United States Air Force  
Compound Commander**

**Springfield, IL  
February 2001 – September 2002**

- Applied fundamental concepts, practices, procedures, existing policies, and guidelines in specialized areas.
- Consistently conducted security detail, corrections, and counterintelligence operations to ensure and maintain the safety of Coalition forces and detainees to prevent escapes and to gather intelligence.
- Provided subordinates technical assistance in resolving connectivity problems and maintenance faults.
- Demonstrated ability in engineering new security enhancements for detainee holding areas, and altered a \$16M project to save critical manpower and ultimately make security operations more efficient.
- Participated in development of educational programs with a goal of rehabilitation and to reduce violence.
- Supervised, performed, and assisted team members in the performance of all unit level maintenance
- Requested logistical support as needed, and prepares input for statistical and other operational reports.

**United States Air Force  
OIC, Emergency Services Team**

**Springfield, IL  
April 2000 – January 2001**

- Led a 10 person team that was responsible for emergency situations requiring special weapons and tactics.
- Managed entry team, precision engagement team, K-8 support, and medical and communication teams.
- Networked soldier's quarters to enable them to share Internet, play network games, and watch movies.
- Analyzed telecommunications information management needs and requested logistical support as needed.

**United States Air Force  
Installation Antiterrorism Officer**

**Springfield, IL  
July 1999 – January 2000**

- Performed and directed security police programs including installation security, weapons system security, law enforcement, resource protection, information security, personnel security, industrial security, security classification management, corrections activities, and intelligence collection and analysis.
- Optimized operation and associated computer systems through monitoring of performance characteristics, coordinating database updates, and identifying and correcting areas of deteriorating performance.
- Routinely ensured that spare parts, supplies, and operating essentials are requisitioned and maintained.

## CLEARANCE

Active Top Secret/Yankee White Security Clearance

## EDUCATION

Illinois Military University

Master's Degree in Homeland Security; Minor in Terrorism Studies

GPA: 3.95 out of 4.00

Springfield, IL

April 2010

Summa cum Laude

Springfield University

Bachelor's Degree in Chemistry

GPA: 3.92 out of 4.00

Springfield, IL

May 2000

Magna cum Laude

## JOB RELATED TRAINING

### Counterterrorism/Counterintelligence:

Antiterrorism/Force Protection Level II Course

Counter Intelligence

Intelligence Oversight

Global Terrorism

Detainee Operations

Convoy Operations

### Law Enforcement/Security:

Response to Active Shooter, Enid PD SWAT

Explosive Ordinance Reconnaissance

Protection of the President

Shots Fired: Guidance for Surviving an Active Shooter Incident

Mastering Internet Searches & Analysis for Investigations and Security

Chemical, Biological, Radiological, Nuclear, and Explosive Course

FBI Law Enforcement Officers Killed and Assaulted Training Course

Guns at Work: When the 2nd Amendment & Security Policies Collide

Managing and Directing an Executive Protection Program

Convergence: An IT Perspective

Security Forces Officer Course

Prisoner Transport Operations

### Other Training:

Phoenix Warrior OEF/OIF Squad Operations Training

Combat Lifesaver Course

CPR Instructor Course

Military Operations in Urban Terrain

Air and Space Basic Course

DoD Government Purchase Card Course

Basic Freefall Parachuting Course, AM 490

Flight Awareness Summer Training

Advanced Open Water PADI SCUBA Course

## COMPUTER SKILLS

Microsoft Office (Word, Excel, PowerPoint), Windows Vista, SIPRNET, CVAMP, TBMCS, and Jabber Messenger.

## MILITARY DECORATIONS AND AWARDS

### Military Decorations:

Meritorious Service Medal

Air Force Commendation Medal

Meritorious Unit Award

National Defense Service Medal

Iraq Campaign Medal

Global War on Terrorism Service Medal

Kuwait Defense Service Medal

Air Force Overseas Ribbon

Air Force Expeditionary Service Ribbon

Small Arms Expert Marksmanship Ribbon

### Military Awards:

Officer Field Training Distinguished Graduate

Air Force ROTC Distinguished Graduate

286th Air Expeditionary Group Officer of the Quarter

21st Security Forces Squadron Officer of the Year

18th Security Forces Squadron Officer of the Quarter

156th Security Forces Squadron Officer of the Quarter